

Agenda Item #4 (a)

**Library Board of Trustees
Minutes of Meeting**

**The Julia F. Burnham 3rd Floor Conference Room • Main Library • 200 W. Green Street • Champaign
May 21, 2025**

1. The meeting was called to order at 5:32 p.m. by President Blakeman.
2. Members present: Daly Andersson, Katie Blakeman, Charlisa Hart, Michael La Due, Charles Lansford, and Minnie Pearson

Members absent: Michael Foellmer, Rajeev Malik, and Chaya Sandler

Library staff present: Brittany Millington, Amy Al-Shabibi, Jill Bouvet, Jordan Neal, Jennifer Sutton, and Leah Westberry

Visitors present: Natalie Frankenberg
3. Approve the Agenda:
 - MOTION by Lansford to approve the agenda as presented; seconded by Pearson. All: Aye.
4. Approve the Minutes:
 - a. Regular Meeting Minutes, April 16, 2025
 - b. Closed Session Meeting Minutes, April 16, 2025
 - MOTION by Lansford to approve both sets of the minutes as presented; seconded by La Due. All: Aye.
5. Director's Report:
 - a. Summer Programs Presentation (Leah Westberry, Marketing Manager):
 - Westberry shared that Oceans of Possibilities is the theme for summer reading this year. A slide presentation was shared of upcoming programming.
 - b. Douglass Branch Library Makerspace Change Orders:
 - Millington reported that the final change orders and the final pay application was received for the Douglass Branch Makerspace.
 - Millington announced that the first report for the DCEO program was submitted, and the reimbursement was already received.

- Millington shared that the Young Entrepreneur Program (YEP), led by Business Specialist, Lauren Gramley was incredible this year. We are thankful to the Library Foundation for providing the funds for the program.
- The TeenSpace Lighting project bid opening was held on May 16. The architect and contractor will discuss the project. The contract may be ready by the June Board meeting.

6. Service to Non-Residents Policy:

- Millington stated that this is the annual process to adopt the policy for Non-Residents and the fee structure for those who do not live within Champaign but do live in the Unit 4 school district.
- MOTION by Andersson to approve the Service to Non-Residents policy as discussed; seconded by Lansford. All: Aye.

7. FY2026 ILLINET/OCLC Services Program Agreement:

- MOTION by Lansford to approve the FY2026 ILLINET/OCLC Services Program Agreement as presented; seconded by La Due . All: Aye.

8. Upcoming FY2026 Election of Officers:

- Blakeman notified members that anyone who is interested in a Board position should contact Lansford.

9. FY2026 Board Committee Preferences:

- Blakeman asked members to choose the committees they would like to serve on.

10. Financial Reports:

a. Approve Check Register for May 2025:

- MOTION by Andersson to file the check register for May 2025 as presented; seconded by Hart . All: Aye.

b. FY2024/25 Financial Statements:

- MOTION by Pearson to accept the May 2025 financials as presented; seconded by Andersson. All: Aye.

11. Committee and Liaison Reports:

a. Champaign Public Library Foundation:

- Lansford stated that members met last week, and things are going well with generous gifts.

b. City Council:

- Millington provided a presentation to the City Council on the Library's annual budget. The Library and staff received lots of positive feedback. The City Council moved to recommend the budget.

c. Friends of the Champaign Public Library:

- Millington reported that Friends membership remains steady. The annual meeting will be on Wednesday, June 18 at 4 p.m. The guest speaker is Claire Stewart, Dean of Libraries and University Librarian at the University of Illinois.

12. Comments from the Audience:

- No comments

13. Comments from the Board:

- Andersson commented that United Way just released Literacy grants funded by proceeds from the Power of the Purse Women United. The money is allocated for ages three to third grade. Applications close on July 1.

14. Next Meetings or Events:

- Regular Meeting, July 16, 2025, 5:30 p.m., Burnham 3rd Floor Conf. Room, Main Library
- Regular Meeting, August 20, 2025, 5:30 p.m., Burnham 3rd Floor Conf. Room, Main Library
- Regular Meeting, September 17, 2025, 5:30 p.m., Douglass Branch Library, 504 E. Grove St., C

15. Adjournment:

- MOTION by Andersson to adjourn at 6:11 p.m., seconded by Pearson. All: Aye.

Respectfully submitted,

Katie Blakeman, President

Michael La Due, Secretary

Jill Bouvet, Recorder